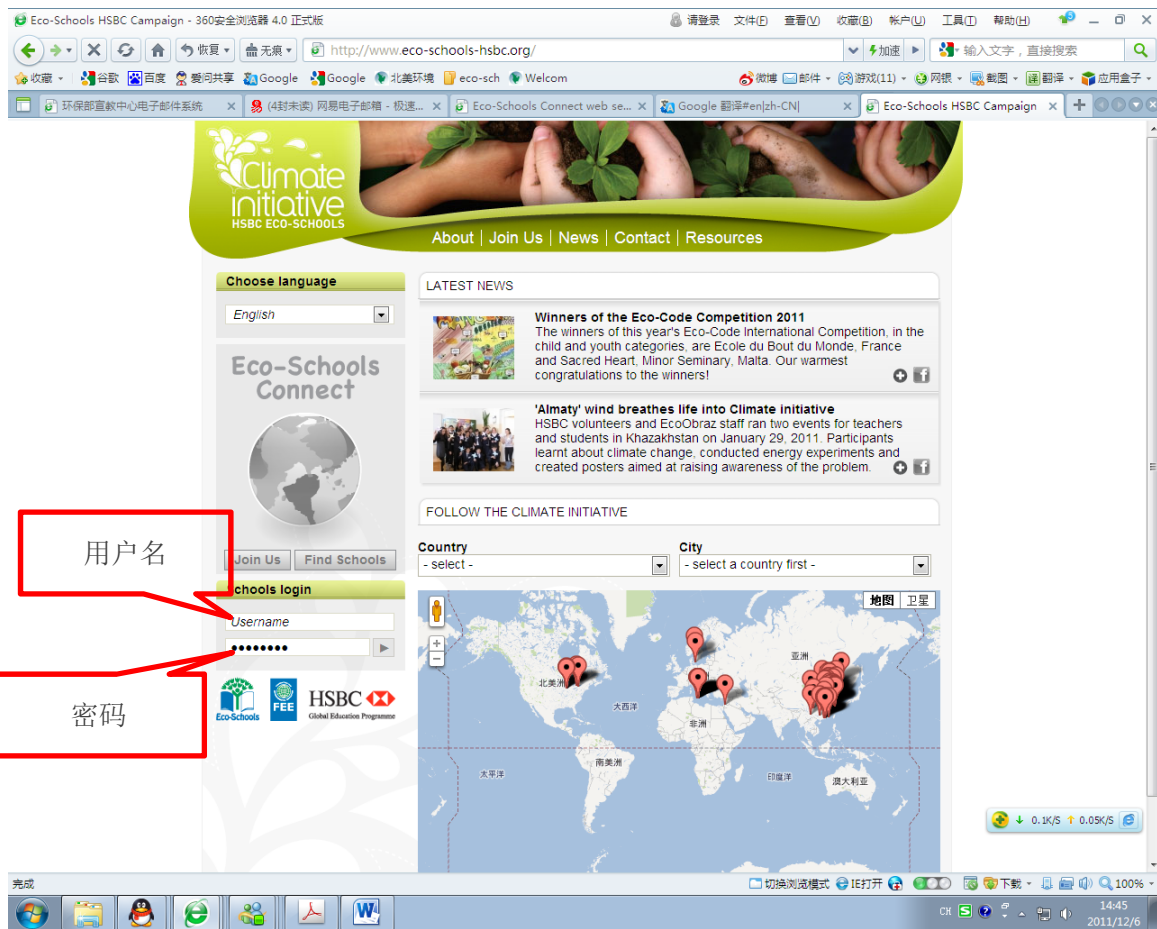


1. 在首页的“Schools login (学校登录)”下输入用户名和密码，登录网站。



2. 登录后进入如下页面，点击“Report on activities”。

The screenshot shows a web browser window displaying the Eco-Schools HSBC Campaign website. The browser's address bar shows the URL <http://www.eco-schools-hsbc.org/>. The website header includes the text "initiative HSBC ECO-SCHOOLS" and navigation links: "About | Join Us | News | Contact | Resources".

On the left side, there is a "Choose language" dropdown menu set to "English". Below it is the "Eco-Schools Connect" logo and a world map. A "Join Us" button and a "Find Schools" button are visible. A welcome message for "Shiqi central primary school, Zhongshan" is displayed, with the link "Report on activities" highlighted by a red rectangle. Other links include "Enter competition", "See the available Downloads", "Edit my profile", and "Log out". Logos for Eco-Schools, FEE, and HSBC Global Education Programme are shown at the bottom left.

The main content area features a "LATEST NEWS" section with two articles: "Winners of the Eco-Code Competition 2011" and "'Almaty' wind breathes life into Climate initiative". Below this is a "FOLLOW THE CLIMATE INITIATIVE" section with dropdown menus for "Country" and "City". A world map is displayed with red location pins, and a "Google" logo is visible at the bottom left of the map area.

The browser's taskbar at the bottom shows the system tray with the date and time: "14:29 2011/12/6".

3. 进入活动报告表格填写的界面：

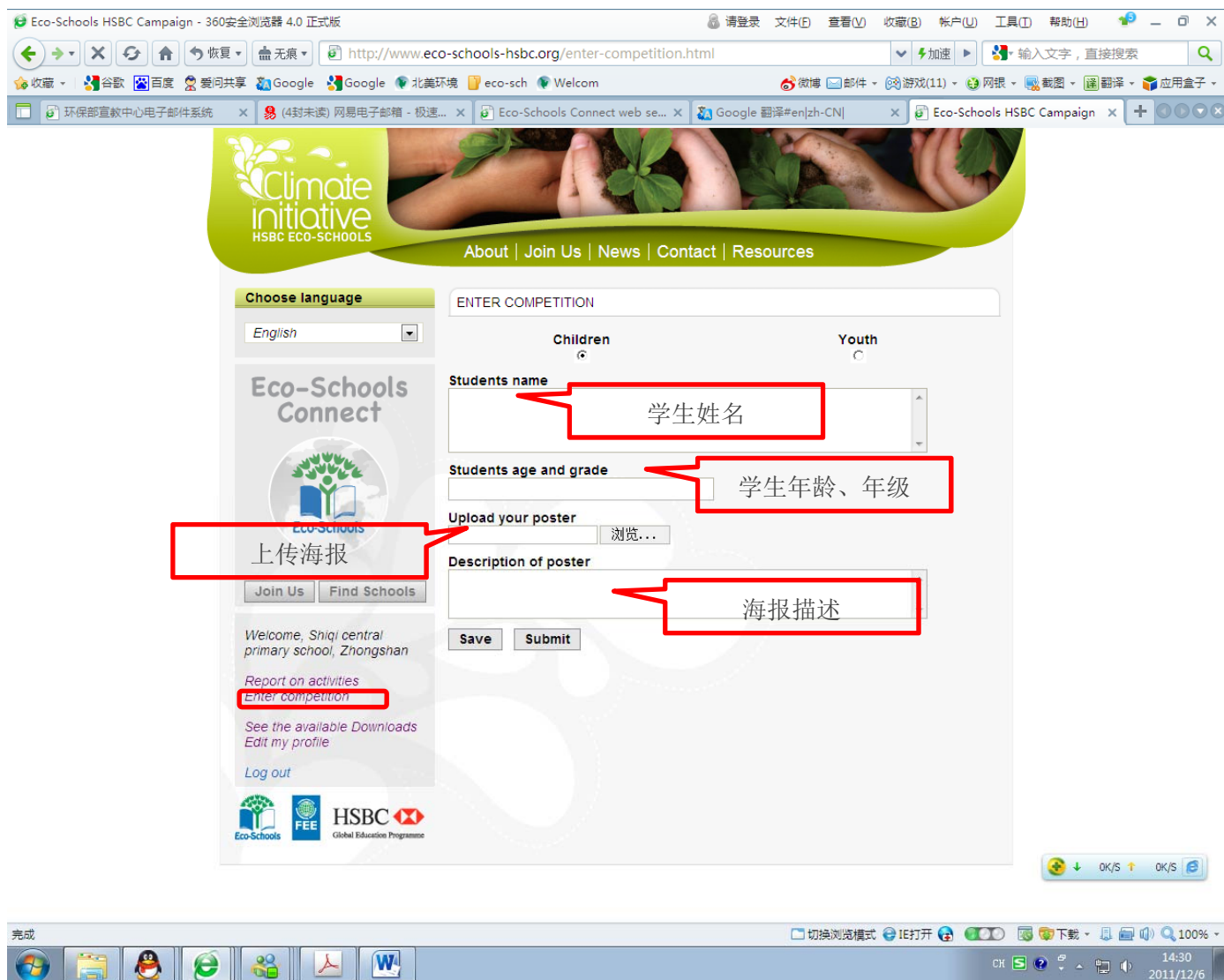
The screenshot shows the 'REPORT ON ACTIVITIES' form on the HSBC Eco-Schools website. The form is titled 'REPORT ON ACTIVITIES' and includes several sections with red callout boxes explaining the fields:

- Choose language:** A dropdown menu showing 'Français' with a checkmark. A callout box says '可选择语言' (Choose language).
- Theme:** A dropdown menu showing '- select -'. A callout box says '主题' (Theme).
- Describe activity (student involvement and climate benefit):** A large text area. A callout box says '活动描述(简述学生的参与情况和对气候变化的贡献)' (Activity description (briefly describe student participation and contribution to climate change)).
- Describe volunteer engagement:** A text area. A callout box says '简述汇丰志愿者参与情况' (Briefly describe HSBC volunteer participation).
- Upload photos:** Three 'Browse...' buttons. A callout box says '上传照片(1M以内)' (Upload photos (under 1M)).
- How was the funding used? (Seed funding only):** A text area. A callout box says '种子基金使用情况(简述基金用途即可)' (Seed fund usage (briefly describe fund usage)).

At the bottom of the form are 'Save' and 'Submit' buttons. The left sidebar contains navigation links like 'Join Us', 'Find Schools', and 'Welcome, Pefkios Georgiades'.

活动报告表格（截图如上）填写时，学校可以自己选择要报告的活动类型（种子基金需要另行申请，40个名额，详情会在下个月以电子邮件形式发给大家，如果没有申请种子基金，则不用填写种子基金使用情况），选择参与的主题，并描述当前活动情况和汇丰志愿者参与情况，接下来上传一些活动的相关照片，最后简单描述一下基金的使用情况（只有申请了种子基金的学校需要填写，其他学校不必填写）。上述内容填写完成后，点击“Save”再点击“Submit”。

4. 参加生态规章海报大赛（有关大赛会另行通知，大约在 2012 年 3 月）的学校，按照步骤 1 登录网站后，点击“entry competition”，开始填写竞赛作品表格：



作品竞赛表格填写时，学校要上传一个或几个学生作品（儿童组或青年组）到网站上。学校须提供学生的年龄、年级并上传学生设计的海报及海报的简述。